

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MINUTES
WEDNESDAY SEPTEMBER 9, 2015 AT 5:00 PM AT THE LEE PUBLIC LIBRARY

Present: Trustees Annie Gasowski, Cynthia Giguere-Unrein, Bruce Larson, Katrinka Pellecchia; Library Director Ruth Eifert; Alternate Trustees Cindy von Oeyen, Barbara McNamee.

August 12, 2015 minutes accepted with corrections.

August Treasurer's Report: There is \$4460.54 in the operating budget, \$1444.41 in the non-lapsing account and \$6163.70 in the CD. The audit has not yet been scheduled.

Library Director's Report:

- The library has a three-year contract for web-hosting; the cost is \$3.96/month.
- Ruth would like to "clean up" the book sale, to remove books that have sat around too long. She would also like to increase the price of books that are sold to \$1/hardcovers ad 50 cents/paperbacks—with quantity discounts. The trustees agreed to try this for six months. Ruth will have coupons for free books to hand out at the Fair.
- Radon mitigation will start on 9/21. The cost is a little under \$5000.
- The air conditioner was cleaned out and is working again; it needs to be replaced.

OLD BUSINESS

- Town Center Committee: The TCC has come up with three scenarios for addressing the town infrastructure issues: 1) add on to the Public Safety Complex; 2) build a new town hall at Stevens Field; and 3) build a connector between the Town Hall and the Library that would include meeting space, additional space for the library. Option 3 would also involve moving the Hobo Shed and Annex and putting septic underneath the parking lot. The next meeting is today at 6 pm.
- Fair Schedule: Ruth will be there during the fair, she will have a button maker for kids to make their own buttons. The Foundation will be selling raffle tickets.

NEW BUSINESS:

- FY16-17 Budget: The Trustees approved the draft operating budget; Ruth is working on job descriptions – and will have salary recommendations by the next meeting.
- CIP: A meeting is scheduled for Oct. 12; the trustees do not anticipate adding anything to the CIP.
- Policy updates: the trustees approved the revisions to the Wireless Access Policy; Ruth will revise the Library Use Policy for the trustees to review at the October meeting.

Meeting adjourned at 6:15. Next regularly scheduled meeting is on Wed. October 14 at 5:00 PM at the library.